

# Instructions for Poster Presentations

## GENERAL INFORMATION:

The SGA Québec 2017 geoscientific exhibition (Poster sessions) will take place in room 200BC of the Québec City Convention Centre. The posters will be on display for the entire duration of the conference, i.e., from August 20<sup>th</sup> to 23<sup>rd</sup>. Posters will be grouped by session/symposium and by topic. Presenters are expected to be present at the daily poster sessions (16:00 to 18:00) and requested to attend their posters the day(s) their associated symposium or session is scheduled in the Final Program.

Posters **must be set up** between **7:00 and 9:00** on Sunday, August 20 and **may not be removed** before **15:30** on Wednesday, August 23. Posters not removed by 18:00 on August 23 will be discarded.

Please consult the Final Program, which you will receive upon arrival at the Conference, for the poster board number that is assigned to you. The poster boards are covered with Velcro fabric. Use the “male” or hook side of the Velcro tabs on your posters. Self-adhesive Velcro tabs will be provided to the presenters on site Sunday August 20<sup>th</sup> between 7:00 and 9:00. Volunteers will offer assistance as well during that time.

Recording any presentation or session (oral or poster) by any means, (photography, audio taping, or videotaping) **is prohibited** except by a SGA Québec 2017 authorized agent for official purposes or by first authors who wish to photograph their own poster presentations.

The SGA Québec 2017 Local Organizing Committee will not assume any responsibility for unattended posters or supporting presentation items.

Tables and chairs will NOT be provided for each poster board and presenters are not allowed to move or bring furniture/equipment in the exhibition room. If special accommodation needs are required, please contact [sga2017@conferium.com](mailto:sga2017@conferium.com) to make further arrangements.

## POSTER DIMENSIONS AND STYLE – GUIDELINES:

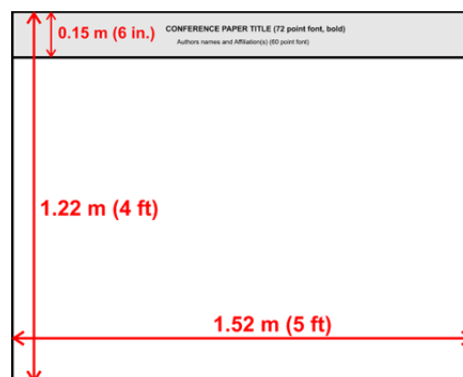
Prepare poster on a SINGLE sheet of heavy duty paper or similarly flexible material.

Dimensions:

-1.22 meter (4 feet) high

- 1.52 meter (5 feet) wide.

Prepare a 0.15 meters (6 in.) high headline strip that runs the full width of the poster. Include the title, authors, and affiliations on that strip, in letters not less than 2.5 cm (1”) high. We



recommend you use 72 point font (bold) for the title and a 60 point font for authors and affiliations. Title must be the same as on your *Conference Paper*.

The text, illustrations, etc. should be in a size sufficient to be read from a distance of two meters (six feet). Paragraph and figure caption text should be AT LEAST 24 point font (0.9 cm height) and headers AT LEAST 36 point font (1.2 cm height).

On-screen poster presentations are not allowed. No electricity outlet available at poster boards.